

# **Job Description**

Job Title: Junior Chef Department: Kitchen

Responsible to: Executive Chef / Head Chef / Sous Chef

Responsible for: N/A

## 1. Main scope and purpose

To assist in the preparation and running of the section. Ensuring all food and preparation is at the highest standard and all products are stored and label correctly. To follow recipes. To learn.

## 2. Who we are looking for

We are looking for someone who is eager to learn, has a love for food and can follow instructions. The work will have an emphasis on efficiency, quality and care, so someone who strives for excellence will thrive here. There is no requirement for prior experience, simply a positive attitude and an interest in working with food.

#### 3. Main duties and responsibilities

- Assisting in the effective running of the section
- Work cleanly and effectively
- Assisting with preparing for service and helping during service
- Ensure all team members are proactive with handling deliveries, and ensure stock is rotated
- Ensure you follow all food hygiene, allergy and antigen regulations, and that work is carried out to company standards
- Assisting with section cleaning and organisation
- Ensure the fridges are kept to high levels of cleanliness and products are stored and labelled appropriately
- Ensure all the food sent from kitchen is of highest standard
- Ensure you taste your food
- Most of all, you work as part of the team and should listen, learn and enjoy

### 4. Health and safety responsibilities

- Proactively support the company's health and safety agenda
- Ensure the pastry team members are aware of their health and safety responsibilities, as required by the company Health and Safety Policy, monitor compliance with procedural requirements.



- To be aware of and comply with safe working practices as laid down under the Health and Safety Policy as applicable to your place of work, including awareness of any specific hazards in your workplace
- Ensuring the team wear appropriate protective clothing provided by or recommended by the Company - this will be obligatory
- Attend Statutory Fire and any relevant health and safety training, be fully conversant with and abide by all rules concerning fire and health and safety.
  Be vigilant in ensuring this

## 5. Equal opportunities

The company will not discriminate on the basis of sex, race, marital status, disability, age, part-time or fixed-term contract status, sexual orientation or religion in the engagement of personnel.

# 6. Confidentiality

Whilst working for the Company there will be access to a wide variety of confidential information concerning the company, customers and team members. It is vital that all such information remains confidential and must not be disclosed to anyone outside the company, unless otherwise stated.

#### 7. Other information

This job description is intended to illustrate the main duties and responsibilities of the job. It is not to be regarded as exhaustive. Other tasks and responsibilities of a broadly comparable nature may be added on a temporary or permanent basis, as appropriate.