



## Job Description

### Resident Director

Reports to the Company Manager, Directors, General Managers and Producers

### Show

The world-renowned, Olivier nominated, immersive, smash hit, will once again open at its new home, LABYRINTH Waterloo. With even more twists and turns for 2023, *Alice's Adventures Underground* is a fusion of storytelling, music, circus, puppetry and spectacle.

LABYRINTH Waterloo will also be home to the children's show, *Adventures in Wonderland for Curious Kids*, which will feature the same innovative, immersive style as *Alice's Adventures Underground* but aimed at a family audience.

We are currently recruiting for a Resident Director on each show.

### Purpose of Job

The Resident Director will support the Directing team in delivering the creative vision for each production, as well as maintaining the high standard of performance during the weekly running of the show. They will be a key player throughout the whole rehearsal, tech and preview process, playing an active role in taking rehearsals with performers. Once the shows have opened, they will continue to check in on both productions regularly as well as run understudy rehearsals and lead on the recast process.

Every element of this production is planned to the most minute detail, all running on one enormously intricate time code that is timed to a detailed script- it is not a free roaming immersive improvised experience, though an understanding of this kind of performance is advantageous.

### Duties and responsibilities include, but not limited to:

#### During rehearsals, tech and previews

- Work with the Company Manager to create efficient multi-room scheduling for each acting team that will negotiate N/As, press appointments and departmental demands.
- Keep on top of script changes and help communicate these changes to all departments and cast members.
- Work closely with the swings to ensure they are rotated into rehearsals to cover their respective roles with the CM.
- The notation of on and off stage tracks for each character, to be used for any future swing or recast rehearsals. Due to the nature of the show being rehearsed in multiple separate spaces, the Resident will need to work closely with the full directing team to collate this information.
- Cover the responsibilities of the Senior Associate Director and Directors in their occasional absence as well as upholding the responsibilities of the Resident.
- With the Company Manager, work to schedule the Movement Director, Puppetry Director, Aerial Director and Musical Director's time as to work within their individual pro rata agreements.
- With the Company Manager, work with the Musical Director to organise music calls for a pool of musicians which share the role of the Mock Turtle.
- Occasionally stand/read in for actors.
- Take note of useful, creative acting notes that are mentioned by the Directors for future use in understudy/cover rehearsals.
- During technical rehearsals, schedule and facilitate understudy/cover rehearsals where possible and in a way that won't impinge on the technical rehearsal schedule.
- Help problem-solve creative conundrums, as well as backstage issues such as quick costume changes, backstage traffic and the like.
- During previews, work with the Company Manager, Associate Director and all technical and creative departments to create an efficient daily schedule that will allow for creative and technical notes between previews.
- Attending and noting each preview as instructed by the Directors.
- Working with the Directors, Associate Director, Movement Director, Puppetry Director, Aerial Director and Musical Director to ensure all notes from the directing team have been communicated to all actors and departments ahead of each preview.
- Take rehearsals for certain scenes when required.

#### After press night

- With the Company Manager, organise the weekly rota for team character rotations (Each performer changes roles within the show daily).
- With the Company Manager, complete a weekly rota for Mock Turtle musicians, confirming with the performers who will be playing on each day.
- Collaborating with the Company Manager on any last-minute changes to the team structure due to illness.
- Noting the show accordingly in order to maintain the show to 'Press Night' quality and reporting each show that you note to the directing team.
- When noting the show, also checking into all backstage departments, actor teams and keeping abreast of all offstage politics and company morale.
- Work with the show's Marketing and Press companies to coordinate and direct any filming or promotional activity involving performers.
- Assisting (as required) with press engagements which may sometimes require additional travel/attendance elsewhere.
- Working with the Casting Director on casting the next second cast of the show and any isolated recasting needs
- Leading the recast rehearsal process to put in the new cast
- Being on call and allowing for unscheduled visits (within reason) to help with any emergencies.

### Person Specification

The post-holder must have the following:

- Strong experience as a professional Theatre Director

- Experience of large-scale theatrical productions
- Experience with complex scheduling
- Problem solving ability
- The ability to maintain a calm and positive attitude.
- Excellent communication and people skills.
- A proactive approach to work.

**Desirable**

- Resident Director experience.
- Experience with immersive or site-specific theatre.

**Smoking Policy** Please note that the usual place of work, Labyrinth, is a no-smoking building.

**Alcohol Policy** All staff are expected to remain alcohol free during working hours and take personal responsibility for presenting themselves in a fit state for work i.e. alcohol free.



#### **Outline of Terms and Conditions**

TITLE OF POST: Resident Director

START DATE: 23 January 2023 for AAU

27 February 2023 for AIW

PROBATIONARY PERIOD: Three Months

CONTRACT LENGTH: Ending Autumn 2023

#### **Application Procedure**

To apply, please send a CV and a short covering letter (no more than one page) outlining your suitability for the role, together with a completed Equal Opportunities Monitoring Form to [jobs@mrluk.com](mailto:jobs@mrluk.com) by **10am 12th December** (quoting Resident Director in the subject line).

*We are committed to embracing diversity and inclusion across all departments, flexible working practices will be considered.*